

## **ASRC Booking Site & Lighting Control Changes**

As you may be aware ASRC introduced some new categories of membership over the last few years called "Pay Per Use" (Bronze, Silver, and Gold), where members pay court fees when they book a court. We have also been looking for at ways that we can save energy throughout the club. As such the committee have been working on a system to fulfill two goals:

- 1. Link the lighting control to the booking site such that court lights are activated only when a booking is in place (to minimize energy usage the committee were successful in obtaining a grant for this part of the project)
- 2. Require payment from Pay Per Use members prior to activation of court lighting to ensure that payment is made for each court booking (the committee has been aware that there have been a number of missed payments due to the current payment system configuration)

## What is changing?

There are some changes that will be made to the booking site from 1st June to fulfill the two goals that are described above and these changes mean that there are some differences in the way that courts need to be booked:

- 1. Court lights will only be activated with valid court booking the light switches outside the courts will become redundant (or serve to operate the court fans only)
- 2. To book a court you MUST specify an opponent this ensures that the current payment will be taken from both the BOOKER and the OPPONENT
- 3. The BOOKER pays their prevailing court rate at the time of booking. If the OPPONENT fee is > £X an email goes to the OPPPONENT, tells them about the booking and their fee and they can:
  - a. APPROVE (confirm the booking required to activate court lights)
  - b. REJECT (cancel the booking)
  - c. IGNORE (booking will time out / cancel after 24 hours)
- 4. Courts can be cancelled up to 4 hours prior to court start time with a full refund after such time refunds are not permissible

The above are the fundamental changes that have been made to the booking site and the lighting control implementation. There are a few things that you need to be aware of that will be slightly different in the new system:

- On the booking site under "My Consents", members need to tick "Include in member list viewable by other members" to allow themselves to be selected as an opponent
- Bookings can be CONFIRMED or REJECTED by clicking on the link in the email confirmation that gets sent by the booking site - there is also an option to confirm the booking on the booking site itself
- If you want to book a court for solo practice the "Non Member as Opponent" field needs to be filled out at the point of booking with some text e.g. "Solo".

- o A guest court fee of £9 will be charged to your account at the time of booking.
- On confirmation by staff (at the time of play) that the session is a genuine solo session a refund can be applied
- If this is subsequently amended to a PPU or Ordinary Member a refunds process will apply
- Please note that there is a short grace period either side of the court booking start and end time where the lights will come on before and remain on after

## Images below are extracts from emails

Dear [Pay Per Use Member], You have been added as the named opponent for Joe Bloggs - Court 1 from Sunday, 23/05/2021 11:00 to 11:40 with Pay Per Use Member.

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Visit our website here: Aberdeen Squash and Racketball Club

Joe Bloggs has included you on this booking. The booking cost to you is £2.00. Please click this link to <u>ACCEPT PAYMENT</u> or this link to <u>CANCEL BOOKING</u>.

Dear [Member],

Your booking has not been accepted by your opponent and has timed out:

Court 1: 23/05/2021 11:00

To book additional facilities please click here.

You can stop receiving these emails by going to the online bookings page, clicking on My Menu, My Consents and unchecking the appropriate checkbox

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Visit our website here: Aberdeen Squash and Racketball Club